

Minutes Taskforce Meeting #1



Date	14 Feb. 07	Start Time	Finish Time	Location
		3.00pm	5.00pm	CCC Committee Room
Meeting Purpose				
Attendees	Trevor Gordon (Chair), Cr Paul Gregory, Cr Fran Lindsay, Cr Jeff Pezzutti, David Farmer (CEO), Peter Tabulo (City Development), Bruce Gardiner (Cairns Water), John Hawkes (City Works and Services), Nikki Huddy (Strategic Planning), Jim McKnoulty (PMM), Peter James (PMM), Owen Dalton (C&B), Pat Flanagan (FCG), John Mann.			
Apologies	Mayor Byrne			

Actions and Agreements

No	What	Who	When	Completed
	Action refine as part of the early planning – the eastern boundary of Southern Corridor – where does the urban end and rural start? This is currently not shown on the Cadastral Map “Southern Corridor Catchment Area”.	Nikki Huddy / Project Manager	Next Meeting	
	Action The Map showing the “Edmonton Town Centre Planning Area” should be renamed “Edmonton Centre”	Nikki Huddy	Next Meeting	
	Action Approach Queensland Transport – Bruce Wilson, about high level representation on the task force. Our preference is David Welsby, given his knowledge of the southern corridor, and experience with the Ripley Valley. Alternative may be David attend Key meetings and mentor the local Queensland Transport rep who would attend Task Force meetings.	Peter James	Next Meeting	

	<ul style="list-style-type: none"> ▪ signoff on the major reports and then report to Council for sign off. <p>Action Charters to be established for each of the Working Groups.</p> <p>Action Charter, Memorandum of understanding to be presented to next Task Force Meeting</p> <p>Action Report to next Council meeting of progress so far.</p>	<p>NH NH Peter T</p>		
	<p>Noted Communication, clear goals and strong leadership are the keys to this project.</p> <p>Action Communication will be the first item on the agenda each meeting. Develop communication strategy, logo, letter head, fact sheets.</p> <p>Action Mayor and Trevor Gordon to undertake publicity re progress so far.</p>	<p>Nikki Huddy / Project Manager</p> <p>TG / KB</p>	<p>Next Meeting</p>	
	<p>Next meeting : To be advised. Wednesdays from 3pm generally suites all</p>			