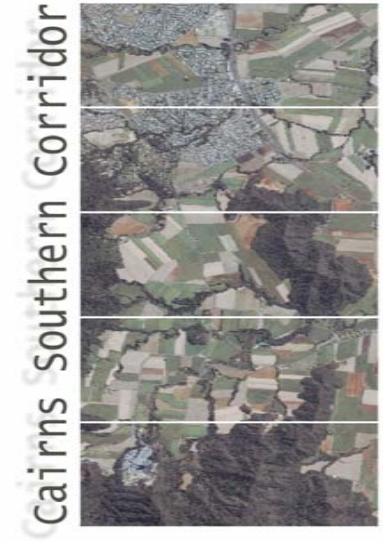


Minutes Taskforce Meeting #4



Date	1st August 2007	Start Time	4.00pm	Finish Time	5.15pm	Location	C&B Cairns / Conics Brisbane
Meeting Purpose	Cairns Southern Corridor – Master Planning Taskforce Meeting						
Attendees	Trevor Gordon (Chair), Cr Paul Gregory, Cr Jeff Pezzutti, Rachel Reese (QT), Peter Tabulo (CCC), Bruce Gardiner (CCC), Steve Tyter (CCC), Nikki Huddy (CCC), Peter James (PMM), Jim McKnoulty (PMM), Owen Dalton (C&B), Ben Coman (Macro Plan), Theo Krambias (Denor Group), Pat Flanagan (FCG), David Kirchner (B&M), Kristy Gilvear (C&B) Sandra Burke (CCC)						
Apologies	Mayor Byrne, Cr Fran Lindsay, Noel Briggs (CEO), John Hawkes (City W&S), Bruce James (QT), Adam Gowlett (Satterly Group), Gavin Allwood (B&M), Peter Boyd (CCC), Denis Crema (Denor Group)						

Actions and Agreements

Agenda No.	What	Who	When	Completed
1	Introductions Welcomed Rachel Reece (for Bruce James) & Steve Tyter (for John Hawkes) The Crema land holdings (formerly represented by Denis Crema) will now be known as Denor Group and be represented at future Taskforce meetings by Pat Flanagan, Ben Coman & Theo Krambias.	ALL	To note-	-
2	Review Actions from Meeting #3 (20/06/07 # 1513146)			
	<u>2.1 MOU</u> . Draft MOU circulated by Kristy Gilvear to developer members and CCC. Action : MOU to be finalised and signed off by next Taskforce meeting (Sep 12) & will require signatories to meet within 2 weeks (SB to co-ordinate)	SB & signatories	12/09/07	
	<u>2.2 Priority Infrastructure for Southern Corridor.</u> Water - feasibility & planning underway for water supply & trunk infrastructure. Sewerage - Limited ability to allocate spare capacity at Edmonton /Gordonvale STP for development at northern & southern extremities of Corridor. Cairns Water undertaking strategic plan for Southern Cairns.			

	Drainage will require significant input and will inform land-use constraints Action : Infrastructure planning (via CCC Working Group) is critical to ensuring provision on timely basis (to match Master Plan development)	SB	ongoing	
	<u>2.3 Alternate sources of funding.</u> Action : a. seek funding assistance from State Government when Master Plan developed b. establish communication with Urban Development Authority	NH	ongoing	
	<u>2.4-2.5</u> refer Agenda Item 3			
3	Master Plan Vision development 1 day workshop be held to develop Vision and Development Objectives (similar to Ripley Valley). Attendees are - Taskforce Members, Councillors & Reference Group Members. Workshop scheduled for 31/8 (Fri) or 3/09 (Mon) & need to have external/independent facilitator. CCC process for selection of facilitator to be by availability, cost and local knowledge. Actions: a. Nominations for external/independent facilitator to be forwarded by email to Sandra Burke (sandra.amce@bigpond.com.au) by COB Monday 7/8 b. Confirm workshop date, venue & facilitator with attendees c. Circulate workshop agenda and pre-reading material to attendees	All SB/KG SB/KG	07/08/07 09/08/07 24/08/07	
4	Project Manager Update <ul style="list-style-type: none"> • Format for Project Status Report presented • Draft Project Brief for Development of Cairns Southern Corridor Master Plan (#1529999v2) tabled. • Discussion on early/ phased release of land, land budget & population projections Actions a. Consideration may be given for early /phased release of land at northern & southern extremities of Corridor subject to conditions (eg in accordance with integrity and intent of Master Plan, infrastructure planning/provision, infrastructure charges determined etc) b. Provide detail of actual timeframes for other developments (eg Ripley etc) to S Burke c. Review timeframes for Development/Review & Acceptance Phases of Project Brief (consider bringing forward by 12months) d. Project Brief to be reviewed and feedback provided to S Burke	SB JM SB All	to note 07/08/07 to note 10/08/07	

5.	Other business <ul style="list-style-type: none"> • Process for expenditure/budget of Taskforce operation & activities Action - Expenditure incurred by Taskforce members requires prior agreement by Taskforce, with procurement in accordance with CCC Policy.	All	to note	
6.	Next meeting: 12 September 2007			
	Note the tentative meeting dates : 24 October, 5 December			
	Links: Cairns Southern Corridor http://www.cairns.qld.gov.au/southern_corridor/SouthernCorridor.html Ripley Valley – Ipswich http://www.ripleyvalley.com.au Steven Ames / Gresham Project https://scholarsbank.uoregon.edu/dspace/bitstream/1794/1857/1/Gresham_Strategicplan.pdf Toowoomba 2050 / Steven Ames http://www.toowoomba.qld.gov.au/index.php?option=com_content&task=blogcategory&id=300&Itemid=583			

Summary of ONGOING ACTION ITEMS				
No	What	Who	When	Completed
1	Come up with a pro-forma for the conditions under which people are able to become a signatory of the MOU	SB		
2	Communication with State and Federal Members - should be advised of the project and included in the circulation list for the minutes.	NH		
3	Funding assistance : a. seek funding assistance from State Government when Master Plan developed b. establish communication with Urban Development Authority	NH		
4	Infrastructure Planning via CCC Working Group - is critical to ensuring provision on timely basis (to match Master Plan development)	SB		