

Minutes – Mount Peter Master Planning Area Taskforce Meeting



Date	5 th December 2007	Start Time	4.00 pm	Finish Time	6.00pm	Location	C&B offices, Cairns and Conics, Brisbane via video link
Meeting Purpose	Taskforce Meeting						
Attendees	Trevor Gordon (Chair), Cr Paul Gregory, Cr Jeff Pezzutti, Cr Fran Lindsay, Bruce Gardiner, Peter Tabulo, Peter Boyd, Bruce James (QT), Natalie Ormsby (QT), , Robin Clark (DIP), Owen Dalton, Adam Gowlett, Gavin Allwood, Denis Crema; Theo Kranbias, Brian Haratsis, Ben Coman, Pat Flanagan, Kristy Gilvear, Sandra Burke, Helius Visser, Steve Tyter, Ben McDonnell						
Apologies	Jim McKnoulty, Peter James, David Hubner (MRQ), David Kirchner						

Actions and Agreements

Item No.	What	Who	When	Completed
1	Welcome & Introductions Robin Clarke –Department of Infrastructure and Planning	TG	To note-	-
2	Previous Minutes (24 th October, 2007 - #1536955v3) Nominated – Adam Gowlett, Seconded – Gavin Allwood	TG	To note	-
3	Action Items from Last Meeting <ol style="list-style-type: none"> 1. MOU update (PT/SB) 2. W’shops to review Vision, Comms Strategy, Risks, Milestones (SB) 3. Communicate Milestones to Ref & Working Groups (SB) 4. Prepare media information (SB) 5. Amend TOR to include Main Roads and Department of Infrastructure and Planning QLD (SB) 	PT / SB	Finalised Complete During Jan 08 In progress Complete	
4	Updates from <ol style="list-style-type: none"> 1. Community Reference Group 2. Landowner Reference Group 	Cr Lindsay / Cr Gregory	To note	-
5	Project Manager Update <p>§ Presentation (Brand- identifier, Vision, Project Plan, Milestones, Budget, Risk, Communications Strategy & EOI progress)</p>	ALL	To note	-

	<p>Taskforce endorsement of</p> <ul style="list-style-type: none"> a. Project Plan b. Draft Vision and Outcome Statements c. Communications Strategy d. Budget e. Risk Register <p>Nominated – Owen Dalton, Seconded – Dennis Crema</p> <p>Action : Amend EOI documentation to reflect the area in hectares not population. Request from DMR to be part of EOI evaluation committee. Council to consider. Taskforce to provide suggested weighting to EOU evaluation criteria to SB / PB</p>		<p>Complete</p> <p>By 15/01/08 By 15/01/08</p>	<p>-</p> <p>Complete</p>
6	<p>Other Business</p> <p>Robin Clarke – overview of Master Planning Area provisions</p> <p><i>“Number of Taskforce members expressed concern regarding ownership of the Mount Peter Master Planning project with regard to the intentions of the State Government’s Master Planned Area provisions</i></p> <p>Comments to be circulated.</p>	ALL	<p>Week of 10/12/07</p>	Completed
7	Actions to progress before next meeting	TG		
8	Close - Next Meeting Date – 23 rd January 2007	TG		