

Minutes – Mount Peter Master Planning Taskforce Meeting



Date	9 th July 2008	Start Time	9:30am	Finish Time	10:15am	Location – Cairns, Civic Reception Room.
Meeting Purpose	Taskforce Meeting					
Attendees	Mr Trevor Gordon (Chair), Cr Paul Gregory, Cr Nancy Lanskey, Peter Tabulo, Peter Jones (DIP), Deb Wellington, Alison Stevens (DIP), Natalie Ormsby (QT), Helius Visser (MRQ), Adam Gowlett (Satterley), Guy Chester (B&M), Denis Crema (Denor), Theo Kranbias (Denor), Ben Coman (Macroplan), Peter James (Conics), Ben McDonnell (Conics), Kristy Gilvear (Conics), Adrian Pennisi (QT), Bevan Clayton(Cardno), Peter Lovegrove (Cardno/Cont.), Adrian Sains(Cardno), Kerry Nisbett (Cardno), Brent O'Neill (Cardno/ML Design), Steve Rossiter (Cardno/Elton), Sandra Burke					
Apologies	Mayor Schier, Noel Briggs, Bruce Gardiner, John Hawkes, Peter Boyd, Bruce James (QT), Brian Haratsis (Macroplan), Owen Dalton (Conics) Gavin Allwood (B & M).					

Actions and Agreements

Item	What	Who	When	Completed
1	Welcome & Introductions Trevor Gordon welcomed all and Cardno (as Observers) to the meeting.	ALL	To note-	-
2	Previous Minutes (9 th July 2008 - #1536955v9) All matters in minutes were correct, (moved – Cr Gregory / seconded – Denis C)	ALL	To note	-
3	Action Items from Last Meeting 1. Heads of Agreement signed and circulated to Taskforce 2. MOU and invoicing 2.1 Conics (representing CEC) to ensure balance payment of Invoice 1 by end of July 2008 2.2 Council to issue Aug 08 invoices on basis of funding needs for Project (Jul-Dec 08) 2.3 Council to obtain further legal review of MOU to review procedures for payment of invoices- 3. Representation to Federal members on Bruce Highway upgrade funding (in Canberra)(Cr G) 4. Schedule next Landowner and Community Ref Groups Meetings (Cr G/PB). Propose to re-convene groups within next month – meeting held 18 th Jun 08 5. Developer members to provide details of landholdings to Council (by end of May 08)	PT / PJones KG/OD SB SB Cr G Cr G/Cr L/PB Dev Members	May 08 Jul 08 Aug 08 Jul 08 Jun 08 Jun 08 May 08	Complete Delayed In progress Complete In progress Complete Not complete

4	<p>Feedback from Landowner & Community Reference Groups</p> <p>A meeting of the Landowner and Community Reference Groups was held in Gordonvale on 18th June 2008.</p> <p>The proposal to combine these two groups was unanimous.</p> <p>General feedback about master planning process so far was very positive. The meeting attendees also raised some issues for further follow up and addressing. These related to :</p> <ul style="list-style-type: none"> - status of current development applications - ultimate plans for waste management and the quarry - cycling paths/bikeways - Draper Rd intersection (current status and safety issues) - Queensland Transport Planning 	To note		To note
5	<p>Project Manager Update</p> <ol style="list-style-type: none"> 1. Refer Project Manager Status report for Jun 08 (#1532578) 2. Phase 1 – Initiation = 100% complete, Phase 2 – Scoping & Planning = 100% complete. 3. Implementation of Phase 3 – Cardno Pty Ltd appointed by Council as master planning consultants and congratulated and welcomed by all. Phase 3 will see significant increase in momentum of the project. 4. Expenditure and revenue significantly below budget for 2007/08. 	To note		To note
6	<p>Other Business - Nil</p>			
7	<p>Actions to progress before next meeting - New Actions arising from previous minutes</p> <p>7.1 Developer members to respond to SB on acceptance or otherwise of proposed amendments to MOU</p> <p>7.2 Interest on funds held - Is interest calculated on trust funds held by Council from monies collected (under the MOU) ?</p>	Developer Members SB	16/07/08 30/07/08	
8	<p>Next Meeting Date – 20th August 2008, venue – to be advised</p>	TG		